



HARBOUR AUTHORITY MEETING
Tuesday, May 15, 2018 @ 6:30 PM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet

AGENDA

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1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
2.1. Council would like to acknowledge the Yuułu?it?ath First Nations on whose territories the District of Ucluelet operates.	
3. ADDITIONS TO AGENDA	
4. APPROVAL OF AGENDA	
5. ADOPTION OF MINUTES	
5.1. February 20, 2018 Regular Minutes 2018-02-20 Regular Minutes	3 - 5
6. UNFINISHED BUSINESS	
7. PUBLIC INPUT AND DELEGATIONS	
7.1. Public Input	
7.2. Delegations	
<ul style="list-style-type: none">• Claire Salvador, Program Officer - Small Craft Harbours, Fisheries and Oceans Canada Re: Small Craft Harbours	
8. REPORTS	
8.1. Harbour Authority Resolution Tracking Resolution Tracking List	7
8.2. Harbour Advisory Commission Update	
8.3. Harbour Manager Update Harbour Report	9 - 12
9. NEW BUSINESS	

10. CLOSED SESSION

10.1. *Procedural Motion to Move In-Camera*

THAT the meeting be closed to the public in order to address items under Section 90(1)(a) of the Community Charter.

11. ADJOURNMENT

7.1 Harbour Advisory Commission Minutes
Marlene Lagoa, Deputy Municipal Clerk

HA-003 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT the Harbour Authority receives the Harbour Advisory Commission's
November 29, 2017 and February 15, 2018 minutes for information.
CARRIED.

7.2 Harbour Advisory Commission Update
Marlene Lagoa, Deputy Municipal Clerk

Harbour Authority noted that past practice was to advertise vacancies;
however, there was a lack of interested applicants in the past.

HA-004 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**
THAT the Harbour Authority appoint Roy Alexander, Doug Kimoto, Roger
Gudbranson, Richard Parlee, and John Winpenny to the Harbour Advisory
Commission for 2018.
CARRIED.

*Mayor St. Jacques left the meeting at 7:35 PM. Acting Mayor Mole took
over as Chair.

8 NEW BUSINESS

8.1 Colour Film Technology

Councillor McEwen shared information on vinyl wrapping as an
alternative to painting rusty pillings.

HA-005 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT the Harbour Authority refer information on vinyl wrapping for the pillings
on the new section of dock to the Harbour Advisory Commission and the
Harbour Master.
CARRIED.

9 QUESTION PERIOD

9.1

Doug Kimoto raised the following questions and concerns:

- Capacity of local volunteer marine search and rescue crew being able to respond to calls.
- The size of advertising signage being posted at the Small Craft Harbour appears to be getting larger.
- The status of Wonderful Holdings property. Harbour Master responded that septic pump is being repaired at no cost to the District.

HA-006 **It was moved by Councillor Oliwa and seconded by Councillor McEwen**

THAT the Harbour Authority direct the Chief Administrative Officer to contact the Coast Guard and ask if there are any plans for an upgrade, or the potential for future changes, to the coast guard facility.

CARRIED.

HA-007

It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT the Harbour Authority direct staff to look into the size of advertising signage in the Harbour Authority Bylaw.

CARRIED.

10 ADJOURNMENT

10.1 Acting Mayor Mole adjourned the meeting at 7:51 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, February 20, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Mark Boysen
CAO

Agenda Item #	Meeting Item Description	Resolution Text	Description	Staff Responsible	Follow-Up Status
		THAT the Harbour Authority direct staff to look into the size of advertising signage in the Harbour Authority Bylaw.	Check regulations on advertising signage at SCH.	Marlene Lagoa	Complete
		THAT the Harbour Authority direct the Chief Administrative Officer to contact the Coast Guard and ask if there are any plans for an upgrade, or the potential for future changes, to the coast guard facility.	Contact Coast Guard.	Mark Boysen	Complete
	Colour Film Technology	THAT the Harbour Authority refer information on vinyl wrapping for the pilings on the new section of dock to the Harbour Advisory Commission and the Harbour Master.	Forward information on vinyl wrapping to HAC and Harbour Master.	Marlene Lagoa	Complete
6.2.	Harbour Advisory Commission Update Marlene Lagoa, Deputy Municipal Clerk	THAT the Harbour Authority appoint Roy Alexander, Doug Kimoto, Roger Gudbranson, Richard Parlee, and John Winpenny to the Harbour Advisory Commission for 2018.	Send appointment letters to HAC members.	Darcey Bouvier	Complete
	Marine Search and Rescue	THAT the Harbour Authority direct staff to report back on the amount of money being delivered for marine search and rescue.	Report back to HA.	Mark Boysen	In Progresss
	September 05, 2017	THAT the Harbour Authority approve the September 5, 2017 minutes as presented.	Print, sign, scan, file.	Marlene Lagoa	In Progresss

Ucluelet Harbour report May 15, 2018



Kevin Cortes-Harbour Manager
Kasslyn Contracting
May 15, 2018
kcortes@ucluelet.ca

Harbour Activities-

The harbour has been steady with the Trawl hake fishery starting early and strong. We have had 12 trawlers working off our dock from the beginning of April. We also have had 3 cod deliveries to Hub City Seafoods off the Whiskey Dock. May 3rd was the area G Salmon opening. The beginning of May brought us the return of some of the charter vessel fleet. We have 9 fishing charter vessels in the basin with 3 nature charter vessels and an additional 3 more non fishing charter vessels on the Whiskey dock.



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Up Coming Projects

Reserve Dock Replacements

The new docks should arrive by the first week of December and I should have them installed by the end of December.



Breakwater: Electrical-Update

The electrical contract schedule:

Mobilize to site Nov 15 with RC's, TRC's, and kiosk

Install and wire RC's and TRC's Nov 16 – Dec 5

Pour pad and pilaster Dec 5

New service in kiosk by Dec 11

Hydro connect Dec 12

Demo of existing RC's and kiosk complete by Dec 15

Date